



SECTION OF MEDICAL IMAGING - RULES AND REGULATIONS

ARTICLE I. ORGANIZATION

- (a) In accordance with the Bylaws of the Medical Staff of Banner Del E. Webb Medical Center, the Section of Medical Imaging is organized as a Section of the Medical Staff.
- (b) The Section of Medical Imaging will be directed by the Department of Medicine.
- (c) The Section of Medical Imaging will include physicians granted privileges in Radiology.

ARTICLE II. SECTION CHAIR ELECTION, REMOVAL, FUNCTIONS & DUTIES

- (a) The Chair of the Section will be elected by the Active members of the Section for a three-year term, in accordance with Section 8.4 of the Medical Staff Bylaws.
- (b) In future elections, the following process will be followed. A request for nominations will be sent to Section members prior to October of even numbered years. Nominations may also be made at the Section meeting, so long as the nominee is qualified and has consented to the nomination. Following the Section meeting, the slate will be deemed finalized and ballots mailed out. Vacancies in elected Section offices due to any reason shall be filled for the unexpired term through a special election held for that purpose at a meeting of the Section.
- (c) The Chair's appointment will be approved by the Department of Medicine and the Medical Executive Committee.
- (d) A Section Chair may be removed for failure to maintain the qualifications of the office as required by these Rules and Regulations and/or Medical Staff Bylaws. Removal must be initiated by petition signed by at least one-third of the active members of the Section. Such vote shall occur by written ballot conducted in the same manner as that used in the election of the section chair. Removal shall require a two-thirds vote of the active section members.
- (e) The Section Chair will assist the Department Chair for any quality management activities related to the specialists of the section.
- (f) The Section Chair will be entitled to serve as a voting member of the Medical Executive Committee.

ARTICLE III FOCUSED PROFESSIONAL PRACTICE EVALUATION (FPPE)

- (a) Three to six months after a practitioner's initial appointment or initial granting of privileges, the Medical Staff Office will obtain a list of the practitioner's activity in the hospital. An evaluation form will be generated for three (3) randomly selected cases which will be reviewed and/or assigned for review by the Section Chairman as needed. Results of the review will be reported to the Department Chairman for review and action.
- (b) The reviewer's report is confidential and for use of the Department only. The report, however, may be released to other hospitals pursuant to the Banner Sharing of Information policy or if requested in writing by the reviewed practitioner.
- (c) Active staff members of the Department are eligible to serve as reviewers for the retrospective review process.
- (d) The reviewer shall give a candid opinion on the report. The reviewer shall immediately notify the Department Chairman should concerns arise about a practitioner's competency or management of a particular case.
- (e) Following review of the completed review forms and of any reported concerns, additional cases may be required if deemed necessary by the Department Chairman.
- (f) If the practitioner has no activity within the facility to adequately evaluate his/her performance, the FPPE period will be extended for an additional three (3) month monitoring period(s) not to exceed twenty-four (24) months.
- (g) Practitioners must complete FPPE requirements within the first (24) months of appointment. Failure to complete FPPE requirements will result in a voluntary resignation from the Medical or Allied Health Staff.
- (h) For those practitioners with minimal activity during the initial FPPE period (practitioners who only provide occasional coverage at the hospital), the Department Chairman may recommend that 100% of his/her cases be reviewed during the initial period.

ARTICLE III MISCELLANEOUS PROVISIONS

Meetings:

- (a) Information regarding meetings is outlined in Section 10.2 of the Medical Staff Bylaws.
- (b) The Section will meet at least quarterly.
- (c) The Chair shall invite all members of the Section of Medical Imaging to attend Section meetings.
- (d) The presence of two (2) voting members of the Section shall constitute a quorum.
- (e) A majority of Active members in attendance at the Section meeting may approve action.

Clinical Review:

Cases may be reviewed and/or assigned for review by the Section Chair. Results of the review will be reported to the Professional Review Committee for discussion and/or recommended action.

REVIEWED: Medical Imaging Section – 4/22/15
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